

***As a nonprofit agency and to better serve you the information on this form is necessary. The teacher/leader who will accompany students to the farm must complete this form. Thank you.**

Updated 11/12/04

Day Visit Program - Intake Form

Today's Date: _____

Package: (Please Check One) Duck Day Visit Package (1hour) _____
Wellington Package (1.5 hours) _____
Morning Chores Package (2 hours) _____
J.P. Package (3 hours) _____

Your *Day Visit* Date & Arrival Time: (Please call to schedule first) _____

School/Agency/Group Complete Name: _____

Contact Full Name: (Person who is attending with group) _____

Title: _____

School/Agency/or Your Address: _____

City: _____ State: _____ Zip: _____ County: _____

School District: _____ Email Address: _____

Your Day Phone: _____ Your Emergency/Evening Phone: _____

Number of Students in Group: _____ (If your group is small, OMF may combine another small group with your group. We will keep in mind age and ability levels when combining groups.)

Number of "Adult Educators": _____ (Please pre-split groups into small groups ranging from five (5) to seven (7) students. Please, a group of three and a group of six kids is not equal. All groups should be equal in the numbers of children. Due to space constraints, the maximum number of adults per small group is one (1). Kids younger than second grade and special needs students may require more adult educators, please discuss this with an OMF staff person prior to your visit.)

Students's Age Range: _____

Grade Levels: _____

Five different reading/ability level *Farm Activity Books* are available for further study after your visit. Please indicate the number needed of each book.

Non-Reader _____ Primary Elementary _____ Upper Elementary _____ Junior High _____ High School _____

****Please Turn Over ****

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Please circle on the Structure Scale which number best describes your group:

Needs lots of Structure (1) (2) (3) (4) (5) Self-Directed Learners

Are there any participants with special needs? (Examples: physical disabilities, learning and/or language barriers, significant emotional/behavioral issues, et cetera.) _____

How many children in your group can be considered "at-risk"? (Examples: on free lunch program, low-income, single parent families, history of trauma, etc.) Number Please: _____

Previous Animal (Livestock/Pets) Experience: 1 Very Little 2 Some 3 Very Much

Previous Garden (Planting/Composting) Experience: 1 Very Little 2 Some 3 Very Much

The majority of your students reside in: urban area suburban area rural area

Referred By/How Did You Hear About OMF: _____

* Please pre-break children into equal, small groups of five to seven per each group with one Adult Educator before you arrive. Please, a group of four kids and then a group of seven kids is not equal. All groups should be the same size. Check _____

* Please have each child and adult wearing big, readable nametags. (The sticky-kind do not hold up in wet or humid weather.) First names are easier. Some teachers use different colors or animal shapes to differentiate between small groups. Check _____

* Do you have directions? Distribute directions to all drivers, we will likely not be available by phone the morning of your visit. Check _____

* Are you bringing lunches to eat at the farm during the J.P. Package? If so, please bring simple and ready-made food items. Check _____

* Please have your group dress appropriately. You may encounter rain, cold weather, mud and manure. Keep in mind the "hands-on" nature of our program. You will likely get dirty. Check _____

* Please note that visitors wearing sandals or open-toed shoes will not be allowed in with the animals. Check _____

Mail the Day Visit Intake Form and payment to OMF as soon as you schedule your trip. The Intake Form and payment must be received 10 (ten) days prior to your scheduled program date or call to make special arrangements.

1. Send this completed Intake Form. This information is needed to better serve you.
2. Send check made payable to Old McDonald's Farm, Inc. (OMF) for the entire amount. If you must cancel your scheduled Day Visit Program time, then we will be happy to try to reschedule with you. Keep in mind, available program dates fill quickly. Sorry, we are unable to send refunds.
3. Please bring the Individual Student Permission Slip for each student the day of your trip. Due to insurance restrictions, students will not be allowed to participate without an OMF signed permission slip. Thank you!